

**TOWN OF ROME
LIBRARY BOARD MEETING MINUTES
LESTER PUBLIC LIBRARY
1157 ROME CENTER DRIVE
5:00 PM, WEDNESDAY, March 13, 2013**

BOARD ATTENDEES: Jeanne Osgood, Elaine Momsen, Bill Lindroth, Jerry Wiessinger and Jill Reese. Pam Hyland was excused.

LIBRARY STAFF: Lore Ponshock, Marilyn Bailey

Meeting called to order by President Jeanne Osgood at 5:07 p.m.

CERTIFY POSTINGS: Agenda faxed on March 6 to Rome Town Hall at 11:05 a.m., US Bank at 11:06 a.m., Nekoosa-Port Edwards Bank at 11:07 a.m., Pritzl's Trading Post at 11:08 a.m., emailed to The Daily Tribune at 11:10 a.m. and posted at the Library at 11:11 a.m.

APPROVAL OF MINUTES: Wiessinger motioned to approve the minutes from the February meeting as corrected. Reese seconded the motion. Motion approved unanimously.

BILL APPROVAL: Lindroth motioned to approve the bills from February 14, 26 and March 4. Wiessinger seconded. Motion approved unanimously.

CORRESPONDENCE: Ponshock shared a thank you note from an SCLS staffer who had visited the library recently. Osgood had a lengthy letter from a long-time patron expressing appreciation and gratitude for the staff and service at the library.

REPORTS:

Foundation Report: Mary Ann Benkowski has contacted Ponshock to say that the Foundation will be meeting on April 15 and if there are issues for them to consider Ponshock should notify her.

Friends of the Library Report: Katie Wittbrodt gave the report for Gary Schoenborn. NYAT plans are progressing, fliers have been printed and the t-shirt color will be chosen at the next meeting (March 18th.) They need volunteers to set up library display at Rome Environmental Day (April 27.) Next meeting of Friends is April 19 at 8:30.

Library Director's Report: In addition to a written report, Ponshock said that she had received the correct payment from Wood County for service to their residents. Some Rome residents have moved away without returning library materials. They have not responded to library requests and the accounts have been turned over to the Rome police for action. Ponshock will be taking a 2-week online course on disaster planning. She explained some handouts of circulation statistics and a legislative update regarding the proposed state budget as it relates to public libraries.

Town of Rome Report: Wiessinger reported that the restrooms are being remodeled and the front door of the town hall cannot be used until that is concluded. Wiessinger motioned to approve the reports and Lindroth seconded. Motion approved unanimously.

BROADBAND/BADGER NET UPDATE: Ponshock reported that the system is working fine. She has shared her new email address and will allow a few more weeks before stopping the old one. Her staff will also have new email addresses.

FEBRUARY BUDGET REVIEW: Lindroth motioned to approved the budget through February. Wiessinger seconded the motion. Motion approved unanimously.

APPROPRIATE LIBRARY BEHAVIOR POLICY: The policy was presented with the corrections as approved in February.

INTERNET USE POLICY: This policy has been merged with existing policy and will be presented as completed at the March meeting for approval.

LIBRARY/LIBRARIAN GOALS FOR 2013: Ponshock has added a few more items that can be measured to goal #2. Momsen moved that the goals be accepted. Wiessinger seconded the motion. Motion approved unanimously.

CAPITAL CAMPAIGN COMMITTEE UPDATE: No meetings are scheduled. Osgood and Barb Blair are watching for foundation money that may be sought.

NEXT MEETING: The next monthly meeting will be Wednesday, April 10, 2013 at 5:00 p.m. Agenda items: Internet Use Policy

ADJOURNMENT: The meeting was adjourned at 5:55 p.m. Motion by Wiessinger. Seconded by Lindroth. The motion was approved unanimously.

Respectfully submitted,
Elaine Momsen
(for Pam Hyland)
Secretary