

TOWN OF ROME
LIBRARY BOARD MEETING MINUTES
LESTER PUBLIC LIBRARY
1157 ROME CENTER DRIVE
5:15 PM, Wednesday, September 9, 2015

BOARD ATTENDEES: Jeanne Osgood, Pam Hyland, Jerry Wiessinger, Jill Reese, Keith Johnson, and Barb Long.

LIBRARY STAFF: Lore Ponshock

FOUNDATION MEMBERS: Bobbie Foster, Mary Ann Benkowski, Barb Pavloski and Jay Grode.

Meeting called to order by President Jeanne Osgood at 5:17 p.m.

CERTIFY POSTINGS: Agenda faxed on September 2 to Rome Town Hall at 1:19 p.m., US Bank at 1:19 p.m., Nekoosa-Port Edwards Bank at 1:20 p.m., and Pritzl's Trading Post at 1:21 p.m.; posted on the Library webpage at 3:14 p.m. and posted at the Library at 1:21 p.m.

APPROVAL OF MINUTES: Motioned to approve the minutes from the August meeting made by Wiessinger/Long. Motion approved unanimously.

BILL APPROVAL: Wiessinger/Hyland motioned to approve the bills from August. Motion approved unanimously.

CORRESPONDENCE: None.

REPORTS:

Foundation Report: Foundation members posed question concerning the library addition. Questions were answered and they will be forwarded a copy of the updated program statement.

Friends of the Library Report: No report.

Town of Rome Report: Wiessinger reported TIF agreement is in final stages and is planned for approval at Sept. 17 board meeting. We are in the process of getting a new town attorney. One person is now doing website, events, and tourism updates on part-time, as needed, basis.

Library Director's Report: In addition to a written report, Ponshock reported WE Energies bill is going down and we currently have a credit at ACEC. The Adams County Chamber of Commerce inquired if NYAT will be held again next year.

Long/Wiessinger motioned to approve reports. Motion approved unanimously.

STAFF CELL PHONE POLICY: Wiessinger/Hyland motioned to approve the addition of staff cell phone policy to the personnel section of the general policy. Motion approved unanimously.

COPY MACHINE: Quotes for 2 new copiers from EO Johnson were considered. Decision tabled until November.

BUDGET 2015: Hyland/Long motioned to approve the budget. Motion approved unanimously.

APPROPRATION FOR 2016: Supplied for informational purposes.

INCOURAGE LETTER INPUT: Since we are doing what we promised, just a couple months behind schedule, Incourage will not be sending letters to donors. We still want to get information out to donors and will ask the Friends to send a letter.

PROGRAM STATEMENT UPDATE: Johnson/Wiessinger motioned to approve draft with discussed changes. Motion approved unanimously.

BUILDING COMMITTEE: Building committee responsibilities were outlined. Hyland will contact committee members to set up an initial meeting. Tentative date set for Wednesday Oct. 7th at 9 AM at NPSB. They will be emailed the program statement.

NEXT MEETING: The next monthly meeting will be Oct 14, 2015 at 8:00 a.m. Items for agenda include:

ADJOURNMENT: The motion to adjourn at 6:38 p.m. by Wiessinger/Reese. Motion approved unanimously.

Respectfully submitted,

Jill Reese, Secretary