

TOWN OF ROME
LIBRARY BOARD MEETING MINUTES
LESTER PUBLIC LIBRARY
1157 ROME CENTER DRIVE
5:15 PM, WEDNESDAY, FEBRUARY 12, 2014

BOARD ATTENDEES: Jeanne Osgood, Pam Hyland, Elaine Momsen, Jerry Wiessinger, Bill Lindroth, Jill Reese and Keith Johnson.

LIBRARY STAFF: Lore Ponshock, Marilyn Bailey

FOUNDATION REPRESENTATIVES: None

Meeting called to order by President Jeanne Osgood at 5:15 p.m.

CERTIFY POSTINGS: Agenda faxed on February 5 to US Bank at 10:46 a.m., Nekoosa-Port Edwards Bank at 10:47 a.m., Pritzl's Trading Post at 10:48 a.m., Rome Town Hall at 10:46 a.m., emailed to The Daily Tribune at 10:49 a.m. and posted at the Library at 10:49 a.m.

CORRESPONDENCE: Circulation stats comparing 2012 and 2013 were shared. "I love my library because ..." slips available for patrons to fill out. Letter from Ho-Chunk denying donation request.

APPROVAL OF MINUTES: Lindroth motioned to approve the minutes from the January meeting. Momsen seconded the motion. Motion approved unanimously.

BILL APPROVAL: Lindroth motioned to approve the bills from January 16, 17 and 30. Momsen seconded. Motion approved unanimously.

REPORTS:

Foundation Report: None

Friends of the Library Report: Lindroth reported that the Foundation sent a check to the Friends for \$800.00. (\$500 toward the mailing of the fundraising letter and \$300 for NYAT)

Library Director's Report: In addition to a written report, Ponshock reported the State of Wisconsin is increasing the broadband for 350 libraries. Improvements will take place between April and November. A proactive smoking and tobacco use policy is being developed. The Library has been asked to make a Webinar presentation on our successful Friends of the Library group. Ponshock will be having shoulder surgery and Marilyn Bailey will be in charge during her absence.

Town of Rome Report: J. Wiessinger reported the Town received a donation of \$5,000 for dog park road improvements. New contracts for the police department have been settled. Town is exploring the use of golf carts on town roads. Credit card policy is being

reviewed. The Town Clerk has agreed to resign the position. A new clerk will be appointed.

Johnson made a motion to accept reports as given. Lindroth seconded. Approved unanimously.

2013 BUDGET: Ponschok reported there will be a \$140.72 carryover which may be rolled over to the 2014 budget.

BUDGET 2014: Wiessinger motioned to approve the Budget through January. Lindroth seconded. Motion approved unanimously.

2013 DPI Annual Report: Johnson motioned to approve the report. Lindroth seconded. Motion approved unanimously.

SET DATE FOR PERFORMANCE REVIEW OF LIBRARY DIRECTOR: Osgood and Momsen set the date for April 8.

SALARY AND WAGE DISCUSSION: Momsen explained the cost of a 1% increase. Discussion was tabled until more information is received from Town of Rome.

CAPITAL CAMPAIGN REPORT: Osgood reported a letter was sent out to businesses and some visits have been made.

INCOURAGE 1:1: Johnson reported that there is no new information and item will be removed from future library agenda until new information is received.

NEXT MEETING: The next monthly meeting will be Wednesday, March 12, 2014 at 5:15 p.m. Agenda items: Performance Review, CCC. Momsen will be out of town.

ADJOURNMENT: The meeting was adjourned at 6:20 p.m. Motion by Reese. Second by Wiessinger. The motion was approved unanimously.

Respectfully submitted,
Pam Hyland
Secretary